



SUPER STOP EMPLOYMENT APPLICATION

An Equal Opportunity Employer

SUPER STOP MARKET
7303 Preston Hwy.
Louisville, KY 40219
www.Gi dYfGtd'I g

INSTRUCTIONS: Please furnish all information requested on this form. **A resume will not be accepted as a substitute for the employment application.** If you wish to supply additional information, please attach on a separate sheet or a resume. Please type or print clearly all information. (We appreciate your interest in employment and are sincerely interested in your qualifications. A clear understanding of your interpersonal and work related skills, education and work experience will aid us in considering you for a position opening for which you are best qualified.) **NOTE:** all applications are reviewed and only the most qualified candidates are contacted for further consideration and interview. **Only completed, SIGNED, employment applications will be considered.**

PERSONAL DATA

Soc. Sec. No. _____

Legal Name Last _____ First _____ Middle _____

Home Phone: (_____) _____ Message Phone: (_____) _____

Present Address: _____

City _____ State _____ Zip Code _____

Permanent Address: (if different from above) _____

City _____ State _____ Zip Code _____

If you are under 18 years of age, are you able to provide proof of your eligibility to work? Yes No

EMPLOYMENT SPECIFICATIONS

Position(s) applying for: _____

Salary desired _____ Date available: _____

FULL-TIME PART-TIME If part time, number of hours willing to work in a week _____

RESERVE / ON-CALL TEMPORARY If temporary, indicate which months you are available _____

Number of hours per month available? _____ hours

Would you be available to work overtime if asked? Yes No

Can or will you work weekends? (Saturday & Sunday) Yes No

Shifts you will consider? Days Evenings Nights Rotating

Indicate days and hours you are available for work:

MON _____ TUE _____ WED _____ THU _____ FRI _____ SAT _____ SUN _____

Do you now have or do you anticipate having any activities, commitments, or responsibilities that may prevent you from meeting your work attendance requirements? Yes No

If yes, please explain _____

Super Stop Market operates three shifts daily, seven days a week. Assignments of shifts, units, daysoff and other conditions of employment are generally made on the basis of availability, seniority, skills and ability in each shift. To meet customer care and operational needs, Super Stop employees may be required to change shifts temporarily or on a permanent basis. Most retail employees are expected to work every weekend.

EDUCATION / SKILLS

List high school, college, trade school, etc. IN ORDER ATTENDED

| NAME & LOCATION | MAJOR, SKILL OR TRADE | DATES ATTENDED | | DATE GRADUATED | DEGREE OR DIPLOMA |
|-----------------|-----------------------|----------------|----|----------------|-------------------|
| | | FROM | TO | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

List any seminars or special training classes you have had which relate to the position you seek.

| SEMINAR / TRAINING / WORKSHOP & LOCATION | DATES | | SKILLS ACQUIRED |
|--|-------|----|-----------------|
| | FROM | TO | |
| | | | |
| | | | |
| | | | |

Are you attending school now? Yes No Are you planning to go to school? Yes No

If yes, name of school _____

Degree sought _____ Major _____ Expected graduation date _____

Please check, where applicable, any of the following skills you have.

- | | | |
|---|--|---|
| <input type="checkbox"/> Kentucky Lottery | <input type="checkbox"/> Check Cashing | <input type="checkbox"/> Additional work skills (list types below) _____ _____ _____ _____ _____ _____ _____ |
| <input type="checkbox"/> Cash Registers | <input type="checkbox"/> Customer Relations | |
| <input type="checkbox"/> Calculations and Math | <input type="checkbox"/> Cashier | |
| <input type="checkbox"/> Money Services | <input type="checkbox"/> Sales | |
| <input type="checkbox"/> Money Wiring | | |
| <input type="checkbox"/> Money Orders | | |
| <input type="checkbox"/> Computer knowledge | <input type="checkbox"/> Additional computer skills? (Explain) | |
| <input type="checkbox"/> Internet basics <input type="checkbox"/> MS Word | _____ | |
| <input type="checkbox"/> Email knowledge <input type="checkbox"/> MS Excel | _____ | |
| <input type="checkbox"/> Social network <input type="checkbox"/> Networking | _____ | |

Have you ever been charged with selling alcohol to a minor?
 _____ If yes explain _____

Have you ever been in violation of the Money Laundering Act?

_____ IF yes explain _____

do you have a current Kentucky driver's license? Driver license # _____

Yes No A report of your driving record will be obtained from the State of Kentucky Department of Licensing.

Are you eligible for lawful employment in the United States? Yes No

As required by federal law, employment is contingent upon your ability to provide proof of US citizenship or legal eligibility to work in the United States. Documentation (e.g., driver's license, Social Security card, Passport, US birth certificate, alien card, etc.) will be required upon hire.

How did you first learn about this opening? (Check one)

- Jobline Friend (Non Employee) Internet (Specify) _____
- Newspaper (Specify) _____ School (Name) _____
- Agency (Name) _____ Other (Specify) _____
- Our Employee (Name) _____

Have you ever applied for employment with us? Yes No If yes, what month, year, and position? _____

Have you ever been employed by us before? Yes No If yes, when, where, and position? _____

Do you have relatives currently working here? Yes No If yes, give name and relationship. _____

Have you **ever** been convicted of **any** criminal offense (other than misdemeanor traffic offenses)? Yes No

If yes, give dates and explain fully _____



Convictions will not necessarily disqualify you from employment.

Have you ever had a law suites against any company you were employed by?

Yes No If you answered "yes" to the above question, please explain all adverse legal actions imposed and include the date such action was imposed. _____

Pursuant to an agreement reached by the Federal Government, Super Stop may not employ any individual who has been suspended, excluded, debarred, or is otherwise ineligible to participate in any federal reimbursement program. Super Stop will check before hire, and periodically thereafter.

Please read carefully:

I certify that I have read and understand the information in this application and that this information is true and complete to the best of my knowledge. I understand that, if employed, falsified statements on this application will be considered sufficient cause for my immediate dismissal.

Date _____ Signature of Applicant _____

REFERENCE RELEASE & BACKGROUND INFORMATION AUTHORIZATION

I hereby authorize Super Stop to make inquiries of educational institutions attended and previous employers regarding my past school/employment record, including employment dates, salary, employment evaluations, and any other information necessary to assess my qualifications. In addition, I release all parties connected with such requests from all claims, liabilities and damages for whatever reason arising out of furnishing this information.

Date _____ Signature of Applicant _____

INSTRUCTIONS FOR COMPLETING THE AUTHORIZATION FORM

This form will be returned if any portion of the required information necessary to conduct a background check is not entered or is not legible.

SECTION 2:

To be completed by the applicant (person to be checked).

1-4 Already Completed

5-7 Required.

8. Optional.

9. Required.

10. Required.

11. Required. Must write NONE if none.

12. Required. Must include complete name at birth. If same as #9 through #11, must write SAME.

13. Required. Must list all married names used (male or female); must write NONE if none.

14. Required. Must list all nicknames used (male or female); must write NONE if none.

15. Required.

16. Required.

17. Required.

18. Required.

19. Required. Must list drivers license number or state identification number; must write NONE if none.

20. Required. Indicate number of consecutive years and/or months lived in the State of Kentucky.

21. Read prior to moving to block #22.

22. Required signature of applicant.

23. Required. Date signed by applicant



*To work for our company
You MUST agree to take
our in-store and online
Money Services Business
knowledge base training*